

**2006 LIHEAP MONTHLY ASSURANCE 16/INTAKE/ECIP/HEAP REIMBURSEMENT/ACTIVITY REPORT**

Contractor:		Contract Number:	Report Period:	Advance Request:	Adjustment <sup>1</sup> <input type="checkbox"/>
Prepared By (Print Name/Title):		E-mail Address:		Phone Number:	Fax Number:
<b>10 - ASSURANCE 16 PROGRAM COSTS</b>					
1.	Assurance 16 Activities				\$
<b>20 - INTAKE PROGRAM COSTS (ECIP AND HEAP)</b>					
2.	Intake <sup>2</sup>				\$
<b>30 - ADMINISTRATIVE COSTS (ASSURANCE 16, ECIP, AND HEAP)</b>					
3.	Administrative Costs				\$
<b>40 - ECIP PROGRAM COSTS</b>					
4.	Cooling Service Repair/Replacement (From Section 220 Line 17)				\$
5.	Heating Service Repair/Replacement (From Section 225 Line 34)				\$
6.	Other ECIP Heating and Cooling Program Costs (From Section 230 Line 43)				\$
7.	<b>SUBTOTAL ECIP Heating and Cooling Services Costs</b>				\$
8.	Outreach				\$
9.	Wood/Propane/Oil Payments				\$
10.	Other <sup>3</sup>				\$
11.	Liability Insurance				\$
12.	Training				\$
13.	Vehicle and Equipment				\$
14.	Workers' Compensation				\$
15.	<b>TOTAL ECIP Program Costs</b>				\$
<b>50 - HEAP OUTREACH/WPO COSTS</b>					
16.	Outreach				\$
17.	Wood/Propane/Oil Payments				\$
18.	<b>TOTAL HEAP Outreach/WPO Costs</b>				\$
<b>60 - ECF ENERGY EDUCATION WORKSHOPS</b>					
19.	Energy Education Workshop Program Costs (From Section 235 Line 47)				\$
<b>63 - TOTAL COST BEFORE REPAYMENT</b>					
20.	Total Costs Before Repayment (Lines 1, 2, 3, 15, 18, and 19)				\$
<b>65 - FOR INFORMATIONAL USE ONLY (NOT INCLUDED IN TOTAL COSTS)</b>					
21.	Intake - For informational use only <sup>4</sup>			\$	
22.	Duct Blaster and Blower Door Purchases - For informational use only			\$	
<b>68 - ADVANCE REPAYMENT</b>					
23.	Advance Repayment				\$
<b>70 - TOTAL COSTS</b>					
24.	<b>TOTAL Costs</b>				\$
<b>CONTRACTOR'S CERTIFICATION</b>					
I hereby certify under penalty of perjury that I am the duly appointed, qualified, and acting officer of the herein named Agency, Department, Board, Commission, Office or Institution, and that to the best of my knowledge, the actual expenditures and activities made during this reporting period contained within this document are in all respects true correct, and in accordance with the purpose, terms and conditions of the contract referenced above, Federal and State Regulations or other statutes.					
Authorized Person (Print Name/Title):		Signature: ▶			Date:
<b>CSD ACCOUNTING USE ONLY</b>					
Payment:		PCA#	Approved By:		Date:

<sup>1</sup> Enter reporting period being adjusted. Insert only increase or decrease on each line item being revised using + or - sign.

<sup>2</sup> Intake costs in excess of 2% may be charged to Administrative Costs.

<sup>3</sup> Used only for households receiving emergency assistance.

<sup>4</sup> Enter actual additional Intake charged to Administrative Costs.

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<b>ECIP</b>								
<b>100 - ECIP PROGRAM HOUSEHOLDS</b>				<b>120 - ECIP HCS ONLY OTHER DWELLING TYPES</b>				
1.	Cooling Service Repair or Replacement	#	21.	Total Units Receiving Prior HCS Service	#			
2.	Heating Service Repair or Replacement	#	22.	Total Units Receiving Assessments and/or Diagnostic Tests But No Other HCS Services	#			
3.	Wood/Propane/Oil Dwellings	#	23.	Total Comb Units Receiving HCS Services in Current Program Year	#			
4.	Other <sup>2</sup>	#	<b>125 - ECIP HCS ONLY LEAD-SAFE WEATHERIZED DWELLINGS</b>					
<b>105 - TOTAL ECIP PROGRAM HOUSEHOLDS</b>			24.	Dwellings Built Before 1979 (Include HUD Dwellings)	#			
5.	Total ECIP Program Households Served - Unduplicated Count <sup>1</sup>	#	<b>130 - ECIP HCS ONLY HOUSING AND URBAN DEVELOPMENT (HUD) DWELLINGS</b>					
<b>110 - ECIP HCS ONLY SERVICED DWELLINGS BY TYPE</b>			25.	HUD Dwellings Serviced	#			
6.	Single Family Site-Built - Owner Occupied	#	26.	HUD Dwellings Built Before 1979	#			
7.	Single-Family Site-Built - Rental	#	27.	HUD Dwellings Requiring Certified Lead-Safe Inspections After Services Provided	#			
8.	Multi-Family (two to four units)	#	<b>135 - ECIP HCS ONLY REPAIR/REPLACEMENT CRITERIA</b>					
9.	Multi-Family (five or more units)	#	28.	Dwellings With Non-Operating Heating/Cooling Source	#			
10.	Mobile Home - Owner-Occupied	#	29.	Dwellings With Heating/Cooling Source in Crisis	#			
11.	Mobile Home - Rental	#	30.	<b>Total Repair/Replacement Criteria <sup>3</sup></b>				#
12.	<b>Total Serviced Units by Type <sup>3</sup></b>		#	<b>140 - ECIP HCS ONLY PROGRAM LEVERAGING</b>				
<b>115 - ECIP HCS ONLY SERVICED DWELLINGS BY PRIMARY HEATING FUEL</b>			31.	Dwellings Referred to LIHEAP or DOE Weatherization Programs	#			
13.	Natural Gas	#	32.	Dwellings Referred to Other Non-CSD Weatherization Programs	#			
14.	Fuel Oil	#	33.	Dwellings Currently or Previously Weatherized and Not Requiring Referral	#			
15.	Electricity	#	34.	Dwellings Not Referred for Weatherization Services	#			
16.	Propane/LPG	#	35.	<b>Total Units Referred For Weatherization Services</b>				#
17.	Kerosene	#	<sup>1</sup> The totals for ECIP Program Households served in Sections 105 should match with income and energy burden, Sections 145, and 155. <sup>2</sup> Used only for households receiving emergency assistance. <sup>3</sup> The totals for HCS serviced dwellings should match in Sections 110, 115, and 135.					
18.	Wood	#						
19.	Other	#						
20.	<b>Total Units by Primary Heating Fuel <sup>3</sup></b>							

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<b>ECIP</b>						
<b>145 - ECIP NUMBER OF HOUSEHOLDS ASSISTED WITH GROSS MONTHLY INCOMES (Transfer totals from the HHs Tally Sheet by Poverty Levels)</b>			<b>160 - ECIP DEMOGRAPHICS - TYPES OF PEOPLE ASSISTED 2</b>			
36.	Under 75%	#	59.	Elderly (60 Years or older)	#	
37.	75% - 100%	#	60.	Disabled	#	
38.	101% - 125%	#	61.	Native American Indians	#	
39.	126% - 150%	#	62.	Children (Age 0 to 5 Years)	#	
40.	Over 150%	#	63.	Children (Age 6 to 18 Years)	#	
41.	<b>Total Dwellings Assisted With Gross Monthly Incomes<sup>1</sup></b>	#	64.	Seasonal/Migrant Farm Workers	#	
<b>150 - ECIP NUMBER OF HOUSEHOLDS ASSISTED WITH AT LEAST ONE MEMBER WHO IS: (Households may be counted in more than one category)</b>			65.	Limited English-Speaking Persons	#	
			<b>165 - ECIP NUMBER OF PEOPLE ASSISTED<sup>2</sup></b>			
42.	Elderly (60 Years or Older)	#	66.	Total Number of People Assisted (Count each person only once)	#	
43.	Disabled	#	<b>170 - ECIP AVERAGE HOUSEHOLD ENERGY BURDEN</b>			
44.	Age 5 Years or Under (This is NOT the total of lines 45 and 46)	#	67.	From the Intake applications, calculate the average energy burden percentage of HCS and WPO households assisted during the reporting period.	#	
45.	Age 2 Years and Under	#	<p><sup>1</sup> The totals for ECIP Program Households served in Sections 105 should match with income and energy burden, Sections 145, and 155.</p> <p><sup>2</sup> Unit(s) and/or people assisted may be more than one type.</p>			
46.	Age 3 Years Through 5 Years	#				
47.	Dwellings with High Residential Energy Users	#				
48.	Dwellings with Households with a High Energy Burden	#				
49.	Dwellings with Seasonal/Migrant Farm Workers	#				
50.	Dwellings with Limited English-Speaking Persons	#				
51.	Dwellings with Native American Indians	#				
<b>155 - ECIP NUMBER OF HOUSEHOLDS ASSISTED BY ENERGY BURDEN (Unduplicated-Include all households served both vulnerable population and non-vulnerable population)</b>						
52.	Range: From 0% to 5.0%	#				
53.	Range: From 5.1% to 10%	#				
54.	Range: From 10.1% to 15%	#				
55.	Range: From 15.1% to 20%	#				
56.	Range: From 20.1% to 25%	#				
57.	Range: From 25.1% and higher	#				
58.	<b>Total Dwellings by Energy Burden<sup>1</sup></b>	#				

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<b>HEAP</b>								
<b>175 - HEAP WOOD/PROPANE/OIL HOUSEHOLDS</b>				<b>200 - HEAP NUMBER OF HOUSEHOLDS ASSISTED BY ENERGY BURDEN (Unduplicated - Include all households served, both vulnerable population and non-vulnerable population.)</b>				
68.	Wood/Propane/Oil Households <sup>1</sup>	#	83.	Range: From 0% to 5.0%	#			
<b>180 - NUMBER OF HEAP WPO HOUSEHOLDS WITH VULNERABLE POPULATIONS</b>			84.	Range: From 5.1% to 10%	#			
69.	Number of HEAP WPO Households With at Least One Vulnerable Population Client per Dwelling	#	85.	Range: From 10.1% to 15%	#			
			86.	Range: From 15.1% to 20%	#			
<b>185 - PERCENT OF HEAP WPO VULNERABLE POPULATION HOUSEHOLDS</b>			87.	Range: From 20.1% to 25%	#			
70.	Percent of Vulnerable Population Households Assisted With HEAP WPO (Divide line 68 by line 69)	%	88.	Range: From 25.1% and higher	#			
			89.	<b>TOTAL HOUSEHOLDS BY ENERGY BURDEN<sup>1</sup></b>			#	
<b>190 - HEAP NUMBER OF HOUSEHOLDS ASSISTED WITH GROSS MONTHLY INCOMES (Transfer totals from the Households Tally Sheet by Poverty Levels)</b>			<b>205 - HEAP AVERAGE HOUSEHOLD ENERGY BURDEN</b>					
71.	Under 75%	#	90.	From the Intake applications, calculate the average energy burden percentage of WPO households assisted during the reporting period.			#	
72.	75% - 100%	#						
73.	101% - 125%	#						
74.	126% - 150%	#						
75.	Over 150%	#						
76.	<b>TOTAL HOUSEHOLDS WITH GROSS MONTHLY INCOMES<sup>1</sup></b>							
<b>195 - HEAP NUMBER OF HOUSEHOLDS ASSISTED WITH AT LEAST ONE MEMBER WHO IS: (Households may be counted in more than one category, but not for same vulnerable population.)</b>								
77.	Elderly (60 Years or Older)	#						
78.	Disabled	#						
79.	Age 5 Years or Under (This is NOT a total of lines 80 and 81 below)	#						
80.	Age 2 Years and Under	#						
81.	Age 3 Years Through 5 Years	#						
81a.	Dwellings with Seasonal/Migrant Farm Workers	#						
81b.	Dwellings with Limited English-Speaking Persons	#						
81c.	Dwellings with Native American Indians	#						

<sup>1</sup> The totals should match in Sections 175, 190, and 200.

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ECF ENERGY EDUCATION WORKSHOPS

NOTE: DEMOGRAPHIC DATA REPORTED BELOW IS STRICTLY FOR THOSE ECF WORKSHOP HOUSEHOLD PARTICIPANTS WHO HAVE NOT BEEN PREVIOUSLY REPORTED UNDER THE WEATHERIZATION, ECIP AND/OR HEAP PROGRAMS

210 - ECF WORKSHOP - NUMBER OF HOUSEHOLDS ASSISTED WITH GROSS MONTHLY INCOMES (Transfer totals from the Households Tally Sheet by Poverty Levels)

91.	Under 75%	#
92.	75% - 100%	#
93.	101% - 125%	#
94.	126% - 150%	#
95.	Over 150%	#
96.	TOTAL HOUSEHOLDS WITH GROSS MONTHLY INCOMES	#

215 - ECF WORKSHOP - NUMBER OF HOUSEHOLDS ASSISTED WITH AT LEAST ONE MEMBER WHO IS:  
(Households may be counted in more than one category).

97.	Elderly (60 Years or Older)	#
98.	Disabled	#
99.	Age 5 Years or Under (This is NOT a total of lines 100 and 101 below)	#
100.	Age 2 Years and Under	#
101.	Age 3 Years Through 5 Years	#

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<b>ECIP HCS</b>							
<b>220 - ECIP COOLING PROGRAM COSTS (Excludes Fast Track)</b>		<b>DWELLINGS</b>	<b>LABOR</b>	<b>MATERIALS</b>	<b>SUB-CONTRACTOR</b>	<b>OTHER LABOR</b>	<b>REPORT PERIOD REIMBURSEMENT</b>
1.	Air Conditioning Unit Repair, Central (Max. \$1100 or 50% of Repl. Per Dwelling)	#	L	+M	\$	\$	\$
2.	Air Conditioning Unit Repair, Wall/Window (Max. \$448 or 50% of Repl. Per Dwelling)	#	L	+M			
3.	Air Conditioning Central, Replacement (Max. \$2200 Per Dwelling)	#	L	+M			
4.	Air Conditioning Wall/Window, Replace Multi-Story Wall Unit (Max. \$895 Per Dwelling)	#	L	+M			
5.	Air Conditioning Wall/Window, Replace Multi-Story Window Unit (Max. \$685 Per Dwelling)	#	L	+M			
6.	Air Conditioning Wall/Window, Replace Single-Story Wall Unit (Max. \$580 Per Dwelling)	#	L	+M			
7.	Air Conditioning Wall/Window, Replace Single-Story Window Unit (Max. \$420 Per Dwelling)	#	L	+M			
8.	Cooling Source Repair, Other Types (Max. \$250 or 50% of Repl. Per Dwelling)	#	L	+M			
9.	Cooling Source Replacement, Other Types Not Listed (Max. \$500 Per Dwelling)	#	L	+M			
10.	Evaporative Cooler Installation-New Roof Unit (Max. \$1100 Per Dwelling)	#	L	+M			
11.	Evaporative Cooler Installation-New Wall Unit (Max. \$850 Per Dwelling)	#	L	+M			
12.	Evaporative Cooler Installation-New Window Unit (Max. \$780 Per Dwelling)	#	L	+M			
13.	Evaporative Cooler Installation-Replace Roof Unit (Max. \$850 Per Dwelling)	#	L	+M			
14.	Evaporative Cooler Installation-Replace Wall Unit (Max. \$655 Per Dwelling)	#	L	+M			
15.	Evaporative Cooler Installation-Replace Window Unit (Max. \$655 Per Dwelling)	#	L	+M			
16.	Evaporative Cooler Repair (Max. \$550 or 50% of Repl. Per Dwelling)	#	L	+M			
17.	<b>Total ECIP Cooling Program Costs</b>						<b>\$</b>
<b>225 - ECIP HEATING PROGRAM COSTS (Excludes Fast Track)</b>		<b>DWELLINGS</b>	<b>LABOR</b>	<b>MATERIALS</b>	<b>SUB-CONTRACTOR</b>	<b>OTHER LABOR</b>	<b>REPORT PERIOD REIMBURSEMENT</b>
18.	Heating Source Repair, Ext. Wall Direct Vent Furnace (Max. \$450 or 30% of Repl. Per Dwelling)	#	L	+M	\$	\$	\$
19.	Heating Source Repair, FAU (Max. \$870 or 30% of Repl. Per Dwelling)	#	L	+M			
20.	Heating Source Repair, Floor Furnace (Max. \$518 or 30% of Repl. Per Dwelling)	#	L	+M			
21.	Heating Source Repair, Interior Wall Furnace (Max. \$660 or 30% of Repl. Per Dwelling)	#	L	+M			
22.	Heating Source Repair, Mobile Home Furnace (Max. \$618 or 30% of Repl. Per Dwelling)	#	L	+M			
23.	Heating Source Repair, Other Types (Max. \$1000 or 30% of Repl. Per Dwelling)	#	L	+M			
24.	Heating Source Repair, Package Unit (Max. \$1170 or 30% of Repl. Per Dwelling)	#	L	+M			
25.	Heating Source Repair, Wood Fueled Appliance (Max. \$900 or 30% of Repl. Per Dwelling)	#	L	+M			
26.	Heating Source Replacement, Exterior Wall Direct Vent Furnace (Max. \$1500 Per Dwelling)	#	L	+M	\$	\$	\$

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ECIP HCS							
225 - ECIP HEATING PROGRAM COSTS (Excludes Fast Track) - continued		DWELLINGS	LABOR	MATERIALS	SUB-CONTRACTOR	OTHER LABOR	REPORT PERIOD REIMBURSEMENT
27.	Heating Source Replacement, FAU (Max. \$2900 Per Dwelling)	#	L	+M	\$	\$	\$
28.	Heating Source Replacement, Floor Furnace (Max. \$1725 Per Dwelling)	#	L	+M	\$	\$	\$
29.	Heating Source Replacement, Interior Wall Furnace (Max. \$2200 Per Dwelling)	#	L	+M	\$	\$	\$
30.	Heating Source Replacement, Mobile Home Furnace (Max. \$2060 Per Dwelling)	#	L	+M	\$	\$	\$
31.	Heating Source Replacement, Other Types (Max. \$3000 Per Dwelling)	#	L	+M	\$	\$	\$
32.	Heating Source Replacement, Package Unit (Max. \$3900 Per Dwelling)	#	L	+M	\$	\$	\$
33.	Heating Source Replacement, Wood Fueled Appliance (Max. \$3000 Per Dwelling)	#	L	+M	\$	\$	\$
34.	Total ECIP Heating Program Costs						\$
230 - OTHER ECIP PROGRAM COSTS		DWELLINGS	UNIT OF MEASURE	FEES OR RATE	LABOR - CREW	OTHER LABOR	REPORT PERIOD REIMBURSEMENT
35.	Disposal Fees	#	#	F	\$	\$	\$
36.	Permits	#	#	F	\$	\$	\$
37.	HERS Rater	#	#	F	\$	\$	\$
38.	Lead-Safe Weatherization Materials	#		+M			\$
39.	Single-Family Dwelling (1 to 4 Units)	#		X			\$
40.	Multi-Family Dwelling (5 or More Units)	#		X 3.10			\$
41.	Mileage Outside of 60-Mile Round Trip	#		Miles X 0.73			\$
41a	Add'l Reimb. Mileage Outside of 60-Mile Round Trip (Eff. 1/1/06 thru 2/28/06 )	#	Miles X 0.04	\$			
42.	Additional Reimbursement - Single-Family Dwelling (Eff. 1/1/06 thru 12/31/06)	#	X 1.50	\$			
43.	Total ECIP Program Costs - Other HCS						\$
ENERGY EDUCATION WORKSHOPS							
235 - ENERGY EDUCATION WORKSHOP COSTS		DWELLINGS	UNIT OF MEASURE	FEES OR RATE	REPORT PERIOD REIMBURSEMENT		
44.	Reimbursement for Applicants Attending Workshop (Eff. 3/1/06 thru 12/31/06)	#		X 10.00			\$
45.	Mileage Outside of 60-Mile Round Trip		Miles	X 0.73			\$
46.	Lodging and/or Per Diem			\$			\$
47.	Total Energy Education Workshop Costs						\$